



RESIDENTIAL PROPERTY MANAGEMENT SERVICES

PROPERTY INVESTOR NEWSLETTER May 2011

This newsletter has been designed to keep you updated on what is happening within the industry and our Real Estate Office

From the staff at RPMS Rentals

SMOKE ALARM LETTERS

Have you received the letter regarding Smoke Alarm testing and maintenance?

Please note, the acknowledgement slip needs to be returned to the office as soon as possible so we can inform the contractor (National Smoke Alarm Services) to go ahead with this service if you have agreed.

We believe this service is the most effective means to ensure your ongoing compliance with applicable statutory regulations.

If you would like any more information regarding this service please contact the office on 8340 9555 or contact NSAS on 1300 67 67 27.



QUARTERLY INSPECTION MAINTENANCE

As you may be aware, a quarterly inspection of your property is completed approximately every 3 months.

At times there may be maintenance issues that need attention.

Some properties have a "maintenance allowance" and some do not.

If you are unsure whether you do have a maintenance allowance or not, please contact our friendly staff at the office.

Any emergency maintenance is put through automatically and this is at the discretion of the Maintenance Co-ordinator.

We generally allow 7 days for the go ahead for maintenance as per your inspection letter along with the report, if we do not hear from you within the 7 day period we will proceed with the maintenance.

ANNUAL BUILDING & PEST INSPECTION

KEEPING YOUR PROPERTY IN SAFE HANDS

It is important to understand that property managers are not trained and qualified building or pest inspectors.

For this reason, our office highly recommends that you obtain an annual building and pest inspection to ensure that the property is safe for the tenant to reside in and free from white ant activity.

This is a small tax deductible fee for maximum peace of mind.

Please contact the office on 8340 9555 if you would like more information regarding this.



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"Appreciate the good in everything!"

IMPORTANT: This is not advice. Clients should not act solely on the basis of the material contained in this newsletter. Items herein are general comments only and do not constitute or convey advice per se. The newsletter is issued as a helpful guide to clients and is for their private information. Every effort is made to ensure the contents are accurate at the time of publication. We take no responsibility for any subsequent action that may arise from the use of this newsletter.

